

**LOCAL RULE 26.1  
OUTLINE FOR FED.R.CIV.P. 26(f) REPORT**

**The Fed.R.Civ.P. 26(f) report filed with the court must contain the parties' views and proposals regarding the following:**

- (1) Any changes in timing, form, or requirements of mandatory disclosures under Fed.R.Civ.P. 26 (a).**
- (2) Date when mandatory disclosures were or will be made.**
- (3) Subjects on which discovery may be needed.**
- (4) Whether any party will likely be requested to disclose or produce information from electronic or computer-based media. If so:**
  - (a) whether disclosure or production will be limited to data reasonably available to the parties in the ordinary course of business;**
  - (b) the anticipated scope, cost and time required for disclosure or production of data beyond what is reasonably available to the parties in the ordinary course of business;**
  - (c) the format and media agreed to by the parties for the production of such data as well as agreed procedures for such production;**
  - (d) whether reasonable measures have been taken to preserve potentially discoverable data from alteration or destruction in the ordinary course of business or otherwise;**
  - (e) other problems which the parties anticipate may arise in connection with electronic or computer-based discovery.**
- (5) Date by which discovery should be completed.**
- (6) Any needed changes in limitations imposed by the Federal Rules of Civil Procedure.**
- (7) Any orders, e.g. protective orders, which should be entered.**
- (8) Any objections to initial disclosures on the ground that mandatory disclosures are not appropriate in the circumstances of the action.**
- (9) Any objections to the proposed trial date.**
- (10) Proposed deadline for joining other parties and amending the pleadings.**

- (11) Proposed deadline for completing discovery. (Note: In the typical case, the deadline for completing discovery should be no later than sixty (60) days before trial.)**
- (12) Proposed deadline for filing motions other than motions for class certification. (Note: In the typical case, the deadline for filing motions should be no later than sixty (60) days before trial.)**
- (13) Class certification: In the case of a class action complaint, the proposed deadline for the parties to file a motion for class certification. (Note: In the typical case, the deadline for filing motions for class certification should be no later than ninety (90) days after the Fed.R.Civ.P.26.(f) conference.)**

**Effective December 1, 2000.  
Amended and effective May 1, 2002**